

## Foundations Course Schedule of Fees and Charges

This schedule of fees and charges should be read in conjunction with the Course Handbook for the Foundations course (11238NAT Diploma of Christian Ministry and Theology).

<b>Schedule of Fees and Charges</b>	
This course is GST free. All prices quoted are GST free unless stated otherwise.	
<b>Course fees</b>	
<b>Standard course fee</b> (includes all course materials): <i>A total of four modules to be completed for the whole course (\$3,960). May be paid in five instalments of \$198 every two weeks by direct debit agreement.</i>	\$990 per module
<b>Early bird discounted course fee:</b> <i>Applicable where fees are fully paid two weeks (14 days) prior to commencement of the module.</i>	\$950 per module
<b>Administrative fees and fees for additional services</b>	
Individual tutorial fee <i>Per tutorial. Applies where learners have missed more than one tutorial or require additional assessment.</i>	\$75 per tutorial
Deferral application fee	\$90*
Recognition of Prior Learning (RPL) application	\$300 per competency
Administrative fee <i>See refund policy.</i>	\$100*
Replacement of Certificate or Statement of Attainment	\$30*

\* plus GST

### Refund policy

The refund policy is detailed in the Course Handbook. Refunds are available as follows:

Withdrawal from the course more than 10 business days prior to the first module's start date	→	full refund of the fee paid
Withdrawal from the course 10 or less business days prior to a module's start date, and up to the census date	→	full refund of the fee paid minus the administrative fee
Withdrawal from the course after the census date of a module	→	no refund